

2012 INSTRUCTIONS

For your class fundraiser

1. Download order forms starting January 2012.
2. Give each student his/her own order forms.
3. Review safety instructions with students.
 - A. The students must be told repeatedly to sell only to friends, neighbors and relatives that they know.
 - B. Students should not ring any strangers' doorbells.
 - C. Students should sell only under parental supervision.
4. The students must collect the total sales price for the entire order at the time of sale.
5. Tell the students all orders must be paid in cash. We do **NOT** accept checks.
6. When all selling is completed and money collected, make a copy of each order form for your records.
7. Calculate the total sales of all order forms and **take out your 50%**.
8. Send a copy of all order forms and our 50% of the total sales in a money order to:

Green Meadows Farm Popcorn Club
Box 20296
Floral Park, New York 11002
9. **Spring** orders - all order forms must be received by March 2, 2012.
Orders will be delivered to schools in early April.
10. **Fall** orders – all order forms must be received by November 9, 2012.
Orders will be delivered to schools in late November and/or early December.
11. All orders will be labeled and sorted by classroom and student.
12. Please call us at (718) 962-2676 if you have any questions.

Thank you for helping us support Wisconsin and Indiana farmers.